



CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING

September 16, 2021

1. CALL TO ORDER CLOSED SESSION AGENDA

Closed Session

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:00 p.m. to discuss the following:

- 1.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 1.3 Potential Litigation (Govt Code 54956.9(a))-one case
- 1.4 Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)
- 1.5 Conference with Real Property Negotiator (§ 54956.8)
- 1.6 Public Employment - Future Superintendent Search (Govt Code 54957)

2. CALL TO ORDER REGULAR BOARD MEETING - 7:00 P.M.

Regular Session

3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:03 p.m.

MEMBERS PRESENT: Mr. Jarod Middleton, President
 Mrs. Carol Presunka, Vice President
 Mr. Donald Rocha, Clerk
 Mrs. Janet Gillis, Member
 Mr. Randy Scofield, Member

STAFF MEMBERS PRESENT: Ms. Kristi Schwiebert, Acting Superintendent
 Mr. Stephan Corl, Chief Financial Officer
 Mr. Kevin Keegan, Interim Asst. Supt., Personnel Services
 Ms. Carlena Grandey, Admin. Asst. to Superintendent
 Mr. Linh Nguyen, Asst. Supt., Educational Services
 Mr. Mujtaba Rauf, Director of Information Technology

3.2 Report out of Closed Session

Rpt. of Closed Session

No action taken in closed session.

3. PLEDGE OF ALLEGIANCE

Pledge

The president of the Board led the Pledge of Allegiance.

4. ADOPTION OF AGENDA

Adoption of Agenda

On a motion by Mr. Rocha, seconded by Mr. Scofield, the Board adopted a modified September 16, 2021, agenda. Consent Agenda items 5.3 and 5.5 were moved to the Informational and Study category for Board discussion. Motion **CARRIED** 5-0

ACTION

Gillis-Yes
 Middleton-Yes
 Presunka-Yes
 Rocha-Yes
 Scofield-Yes

5. CONSENT AGENDA

Consent Agenda

On a motion by Mr. Scofield, seconded by Mrs. Gillis, the Board adopted of Consent Agenda Items as follows:

- 5.2 Approved the Board Warrant List for August 2021
- 5.3 *Annual Overnight Field Trip: 5th Grade Science Camp for Sartorette Moved*

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5.4	Approved the Minutes of the July 13, August 5, August 19, and September 2, 2021 Board Meetings	
5.5	<i>Board Policy: Intradistrict Transfers Policy and Procedure 5116.1 (Annual Review) Moved</i>	
5.6	Approved the Personnel Report Motion CARRIED 5-0	ACTION
	Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes	
6.	ANNOUNCEMENTS	Announcements
6.1	Mr. Middleton announced that all elementary schools will be on a minimum day bell schedule from October 4th through October 12th for student conferences.	
6.2	Ms. Schwiebert had the opportunity to visit a couple school sites over the past two weeks. Although she could not see the students' faces, she loved seeing all their smiles through their eyes. Ms. Schwiebert thanked the all the school sites office staff for the hard work in keeping families' safe during this COVID environment. Ms. Schwiebert is excited for the upcoming Goal Setting Conferences for parents. She expressed what a wonderful time it is for parents to partner with their students' teacher to set academic and social emotional goals.	
7.	PUBLIC COMMENTS	Public Comments
	There were no comments from the Public.	
8.	INFORMATION AND STUDY ITEMS	Information/Study
8.1	<u>Resolution 21-22-01: Sufficiency of Instructional Materials-PUBLIC HEARING:</u> Mr. Middleton opened a public hearing in regards to Resolution 21-22-01: Sufficiency of Instructional Materials, at 7:09 p.m. There were no public comments and the hearing closed at 7:10 p.m.	Public Hearing
8.2	<u>Resolution 21-22-01: Sufficiency of Instructional Materials:</u> The Cambrian School District has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks. On a motion by Mr. Scofield, seconded by Mr. Middleton, the Board approved Resolution 21-22-01 Sufficiency of Instructional Materials for the 2021-21 school year. Motion CARRIED 5-0 Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes	Res. 21-22-01 Sufficiency of Inst. Materials ACTION
8.3	<u>Enrollment Update:</u> Mr. Stephen Corl, Chief Financial Officer, provided an update as to current District enrollment, the impact enrollment has at the school sites, and the overall implications to the budget.	Enrollment Update

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8.4	<p><u>Budget: 2020-21 Unaudited Actuals):</u> Mr. Stephen Corl, Chief Financial Officer, presented the unaudited actuals for the Cambrian School District. He highlighted the unique situations about 2020-21 and reviewed the General Fund revenues versus expenses. Mr. Corl shared that carryover balance will eliminate Year 3's negative balance and create a sufficient balance of Reserve for Economic Uncertainties.</p> <p>On a motion by Mr. Scofield, seconded by Mrs. Presunka, the Board accepted the Unaudited Financial Statements for the 2020-21 fiscal year and directed staff to file report with the County Superintendent of Schools. Motion CARRIED 5-0</p> <p>Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes</p>	<p>2020-21 Unaudited Actuals</p> <p>ACTION</p>
8.5	<p><u>Resolution 21-22-02: Appropriations Limit (Gann Limit)</u> Mr. Stephen Corl, Chief Financial Officer, stated that the District must establish a revised Gann Appropriations Limit for the 2020-2021 fiscal year and a projected Gann Limit for the 2021-2022 fiscal year. In doing this, the Board must declare that the appropriations for the 2020-2021 and 2021-2022 fiscal years do not exceed the limitations imposed by Proposition 4.</p> <p>On a motion by Mr. Scofield, seconded by Mr. Rocha, the Board adopted Resolution 21-22-02: 2020-2021 Appropriations Limit and declaring that the appropriations for the 2020-2021 and 2021-2022 fiscal years do not exceed the limitations imposed by Proposition 4. Motion CARRIED 5-0</p> <p>Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes</p>	<p>Res. 21-22-02 Appropriations Limit</p> <p>ACTION</p>
8.6	<p><u>Measure R: Change Order Process:</u> Mr. Stephen Corl, Chief Financial Officer, reviewed the current change order process for Measure R projects based prior bond measures.</p> <p>On a motion by Mr. Middleton, seconded by Mr. Scofield, the Board approved the current change order process for Measure R. Motion CARRIED 5-0</p> <p>Gillis-Yes Middleton-Yes Presunka-Yes Rocha-Yes Scofield-Yes</p>	<p>Measure R: Change Order Process</p> <p>ACTION</p>
8.7	<p><u>Board Policy: Intradistrict Transfers Policy and Procedure 5116.1 (Annual Review):</u> The Board had an opportunity to revisit the Intradistrict Transfers Policy and Procedure 5116.1.</p> <p>Public Comment:</p> <p>Tim Claes, Cambrian Parent, asked the Board to change the Intradistrict Transfer Policy and Procedure to include siblings of students who are graduating as part of the First Priority.</p> <p>No action was taken and the Board requested a modification to the wording of First Priority to include graduating students. The Intradistrict Transfers Policy and Procedure 5116.1 will be placed in the Consent Agenda for final approval at the October 7, 2021, Board Meeting.</p>	

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8.8 Annual Overnight Field Trip: 5th Grade Science Camp for Sartorette:
The Board had an opportunity to discuss the safety of students in regards to annual field trip for Cambrian School District 5th grade students to participate in a four day, Outdoor Science School at the YMCA Camp Campbell for the 2021-22 school year. Sartorette is schedule to attend Science Camp from October 26 to October 29.

On a motion by Mr. Scofield, seconded by Mr. Middleton, the Board approved the overnight field trip for Sartorette's 5th grade students to attend an Outdoor Science Camp at the YMCA Camp Campbell for the 2021-22 school year. Motion **CARRIED** 4-1 **ACTION**

- Gillis-Yes
- Middleton-Yes
- Presunka-Yes
- Rocha-No
- Scofield-Yes

9. COMMUNICATIONS

Communication

Mrs. Gillis the opportunity to visit Steindorf STEAM School this past week. She was so impressed with the students and their ability to adapt to the COVID mask requirements. It was wonderful for Mrs. Gillis to see all the students wearing their masks properly and not hindering their joy while at recess.

10. CLOSED SESSION

Closed Session

No resumption of Closed Session.

11. ADJOURNMENT

Adjournment

There being no further business, the September 16, 2021, regular meeting of the Governing Board of Trustees was adjourned at 8:19 p.m. on a motion by Mr. Scofield, and seconded by Mr. Middleton.

Motion **CARRIED** 5-0

- Gillis-Yes
- Middleton-Yes
- Presunka-Yes
- Rocha-Yes
- Scofield-Yes

Respectfully submitted,

Kristi Schwiebert
Acting, Secretary to the Governing Board

Approved and ordered entered into the proceedings of the Cambrian School District on October 7, 2021.

Governing Board of Trustees