



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING**

June 20, 2024

**1. CALL TO ORDER CLOSED SESSION AGENDA**

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:00 p.m.

**2. CLOSED SESSION:** The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)
- 2.4 Conference with Real Property Negotiator (§ 54956.8)
- 2.5 Collective Bargaining Session (Govt Code 3549.1 (d)): Cambrian District Teachers Association
- 2.6 Collective Bargaining Session (Govt Code 3549.1 (d)): California School Employees Association Local 6412.7
- 2.7 Public Employee Performance Evaluation, Superintendent (Govt Code 54957)
- 2.8 Potential Public Employee Appointment - Principal (Govt Code 54957)

**3. CALL TO ORDER REGULAR BOARD MEETING - 7:00 P.M.**

3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:05 p.m.

**MEMBERS PRESENT:**

Mr. Jarod Middleton, President  
Mrs. Beth Erickson, Clerk  
Mrs. Janet Gillis, Member  
Mr. Nick Villalobos, Member

**STAFF MEMBERS PRESENT:**

Ms. Kristi Schwiebert, Superintendent  
Mrs. Natalie Gioco, Asst. Supt., Personnel Services  
Ms. Carlena Grandey, Admin. Asst. to Superintendent  
Mr. Linh Nguyen, Asst. Supt., Educational Services  
Mr. John Pappalardo, Chief Financial Officer  
Mr. Mujtaba Rauf, Director of Information Technology

3.2 Report out of Closed Session

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Gillis, the Board approved to dismiss a classified employee. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

**4. PLEDGE OF ALLEGIANCE**

The Board President led the Pledge of Allegiance.

**5. ADOPTION OF AGENDA**

**ACTION:** On a motion by Trustee Villalobos, seconded by Trustee Erickson, the Board adopted the June 20, 2024, agenda. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

## 6. CONSENT AGENDA

**ACTION:** On a motion by Trustee Gillis, seconded by Trustee Middleton, the Board adopted the Consent Agenda Items as follows:

- 6.2 Approved the Personnel Report
- 6.3 Approved the Williams Quarterly Report: April 1 – Jun 30, 2024
- 6.4 Approved the corrected Resolution 23-24-10: Order of Election, Specifications of the Election Order and Consolidation Request
- 6.5 Acknowledged the Memorandum of Understanding: Cambrian District Teachers' Association and the Cambrian School District - Back to School Nights and Open Houses
- 6.6 Acknowledged the Memorandum of Understanding: Cambrian District Teachers' Association and the Cambrian School District - Early Release Days for Transitional Kindergarten and Kindergarten
- 6.7 Approved the Board Policies and Regulations: 0415, 4112.2, 4112.22, 4112.23, 4131, 5144, 5144.2, 6159.1, 6159.2, and 6164.5
- 6.8 Approved the Revised 2024-25 School Year Calendar
- 6.9 Approved Resolution 23-24-12: Day of the Employee  
Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

## 7. ANNOUNCEMENTS

- 7.1 Board President Middleton wished everyone a wonderful summer.
- 7.2 Superintendent Schwiebert shared that the site principals and cabinet are working together in preparation for the 2024-25 school year.

## 8. PUBLIC COMMENTS

Dawn Suiter, Community Member, encouraged the Board to send a letter to the Senate Health Committee to voice opposition against the proposed amendment of AB1955 and asked for a discussion be added to a future Board agenda.

Serena Rodriguez and Bev Merrel thanked the Board on behalf of California School Employees Association staff for their loyalty and ongoing support.

Anthony Flemmer, Cambrian Parent, expressed his frustration with the process of his request to retain his 4<sup>th</sup> grade student.

## 9. INFORMATION AND STUDY ITEM

- 9.1 Personnel: Approval of Administrative Position - Steindorf Principal: Superintendent Schwiebert had the pleasure to recommend Ms. Trisha Lee for the role as Steindorf STEAM School's Principal. Ms. Lee comes to us with a wealth of experience and passion and will be a huge asset to our students, staff and district.

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Erickson, the Board approved the hiring of Ms. Trisha Lee as the new principal at Steindorf STEAM School. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

- 9.2 Measure H: Resolution 23-24-11: Election to Continue Measure H Parcel Tax: Superintendent Schwiebert presented Resolution 23-24-11. The Approved resolution will allow Cambrian to place the continuation of Measure H on the November 5<sup>th</sup> ballot.

**ACTION:** On a motion by Trustee Gillis, seconded by Trustee Erickson, the Board approved Resolution 23-24-11: Calling an Advisory Vote Election to Continue Measure H Parcel Tax and Establishing Specifications of the Election Order with other elections occurring on Tuesday, November 5, 2024. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

- 9.3 Measure R: Change Orders 4A, 3B, 2C, 5D, and 5 - Modular Classroom Projects: Ms. Cheryl Demeyer from Cumming Group presented the change orders in connection with the replacement the oldest portables located at Fammatre, Farnham, Sartorette, and Price Middle School.

**ACTION:** On a motion by Trustee Villalobos, seconded by Trustee Erickson, the Board ratified the five (5) necessary change orders; 4A, 3B, 2C, 5D, and 5, in connection with the Modular Classroom Projects. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

- 9.4 Health and Wellness: Award Contract for Food Service Consulting and Purchasing: Chief Financial Officer, Dr. John Pappalardo, summarized the bid process for the Food Service Consulting and Purchasing Contract held on Monday, June 17, 2024. Cambrian received one bid from Sodexo.

- Contract Term: Maximum of five years with approved annual renewals

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Villalobos, the Board awarded the Contract for Food Service Consulting and Purchasing to Sodexo for the 2024-25 school year with an option to renew the contract annually for the next 4 years. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

- 9.5 Educational Services: 2023-24 California Dashboard Local Indicators Update: Mr. Linh Nguyen, Assistant Superintendent of Educational Services, provided a summary on the California School Dashboard Local Indicators. He gave a quick overview of the Dashboard's purpose, State Priorities, and shared how Cambrian is continuing to meet the State's priority areas.

**ACTION:** On a motion by Trustee Erickson, seconded by Trustee Villalobos, the Board approved the California Dashboard Local Indicators for 2023-24. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

- 9.6 Local Control and Accountability Plan: On June 6, 2024, the Assistant Superintendent of Educational Services, Mr. Linh Nguyen, provided a summary and outline of the District's Local Control Accountability Plan which included the actions and services for improving student outcomes according to the eight priorities set by the State.

**ACTION:** On a motion by Trustee Gillis, seconded by Trustee Villalobos, the Board approved the 2024-25 Local Control and Accountability Plans. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

- 9.7 Budget: Proposed 2024-25 Budget: During the June 6, 2024, Board Meeting, Chief Financial Officer, Dr. John Pappalardo, presented a summary of the 2024-25 proposed budget for adoption.

**ACTION:** On a motion by Trustee Villalobos, seconded by Trustee Erickson, the Board adopted the Cambrian School District budget for 2024-25. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

- 9.8 Personnel: Injury and Illness Prevention Program: Assistant Superintendent of Personnel Services, Mrs. Natalie Gioco, shared an overview of the Injury and Illness Prevention Program (IIPP). The plan ensures our practices are consistent and easily accessed by employees. The plan includes; Workplace Violence in California; Bloodborne Pathogens Exposure Control Plan; Ergonomics Injury and Illness Prevention Plan; Heat Illness Prevention; and will be reviewed and approved annually by the Board.

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Gillis, the Board approved the Injury and Illness Prevention Program for the 2024-25 school year. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

- 9.9 Personnel: Agreement between the Cambrian District Teachers' Association and the Cambrian School District: Superintendent Schwiebert presented the Tentative Agreement between the Cambrian District Teachers' Association and the Cambrian School District.

**ACTION:** On a motion by Trustee Erickson, seconded by Trustee Villalobos, the Board approved the AB 1200 Disclosure of Collective Bargaining Agreements and the tentative agreement between Cambrian District Teachers' Association and the Cambrian School District through June 30, 2026. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

- 9.10 Personnel: Agreement between the California School Employees Association, Local 641, and the Cambrian School District: Superintendent Schwiebert presented the Tentative Agreement between the California School Employees Association, Local 641 and the Cambrian School District.

**ACTION:** On a motion by Trustee Erickson, seconded by Trustee Villalobos, the Board approved the AB 1200 Disclosure of Collective Bargaining Agreements and the tentative agreement between California State Employees' Association, Local 641 and the Cambrian School District through June 30, 2025. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

- 9.11 Personnel: Compensation and Adjustment for Management, Confidential, and Classified Non-Represented Employees' Salary Schedules 2024-25: Superintendent Schwiebert presented the salary schedules for Management, Confidential, and Classified Non-Represented Employees' have been adjusted to align with the negotiated contracts by Cambrian District Teachers' Association (CDTA) and Cambrian School Employees' Association (CSEA).

The aligned adjustments are:

- 2% salary schedule increase effective July 1, 2024
- Increase of district contribution to benefits for up to the amount of \$14,600 Single; \$16,875 Two Party; \$21,775 Family

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Gillis, the Board approved the 2024-25 Salary Schedules for Management, Confidential, and Classified Non-Represented Employees. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

- 9.12 Employment Agreement: Chief Financial Officer - Third Contract Amendment: Superintendent Schwiebert presented the contract amendment for Chief Financial Officer, Dr. John Pappalardo.

The contract amendment has been updated to reflect:

- An extension to the contract term by one (1) year and now ends on June 30, 2026
- An adjustment in base compensation to reflect the 2% increase provided to all employees, effective July 1, 2024
- An increase to the District's contribution for up to the amount of \$14,600 Single; \$16,875 Two Party; \$21,775 Family of benefits granted to other certificated management, to be effective July 1, 2024

**ACTION:** On a motion by Trustee Erickson, seconded by Trustee Villalobos, the Board approved the third amendment to the Chief Financial Officer's Employment Agreement. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

- 9.13 Employment Agreement: Superintendent - Third Contract Amendment: President Middleton summarized the proposed amendment to the Superintendent's employment agreement.

The terms of the amendment include:

- An extension to the contract term by one (1) year and now ends on June 30, 2028
- An adjustment in base compensation to reflect the 2% increase provided to all employees, effective July 1, 2024
- An increase to the District's contribution for up to the amount of \$14,600 Single; \$16,875 Two Party; \$21,775 Family of benefits granted to other certificated management, to be effective July 1, 2024

**ACTION:** On a motion by Trustee Gillis, seconded by Trustee Erickson, the Board approved the third amendment to the Superintendent's Employment Agreement. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

- 9.14 Facilitates: Additional Classrooms at Steindorf Update: Dr. John Pappalardo, Chief Financial Officer, shared the two submitted bids for the addition of two modular classrooms at Steindorf and recommend the Board reject the two bids due to the bids being significantly over the estimated cost. The Architect will adjust the plans in an attempt to reduce the costs.

**ACTION:** On a motion by Trustee Villalobos, seconded by Trustee Erickson, the Board rejected all bids for the two modular classrooms (Increment #1 and #2) at Steindorf K-8 STEAM School Cambrian School District; FA Project No. 23058. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

- 9.15 Calendar: 2024-25 Board Meeting Calendar Revision: The Board had an opportunity to discuss three (3) possible variations of a revised Board Meeting Calendar to accommodate the needs of the District.

**ACTION:** On a motion by Trustee Middleton, seconded by Trustee Erickson, the Board approved to revise the 2024-25 Board Meeting Calendar with option B. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

## 10. COMMUNICATIONS

Trustee Erickson wished everyone a happy summer and encouraged the District Office staff take some time off and relax.

## 12. CLOSED SESSION

There was no resumption of closed session.

## 13. ADJOURNMENT

**ACTION:** There being no further business, the June 20, 2024, regular meeting of the Governing Board of Trustees was adjourned at 8:13 p.m. on a motion by Trustee Villalobos, seconded by Trustee Erickson. Motion **CARRIED** 4-0

Erickson-Yes; Gillis-Yes; Middleton-Yes; Villalobos-Yes

Approved and ordered entered into the proceedings of the Cambrian School District on September 19, 2024.

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Kristi Schwiebert  
Secretary to the Governing Board