

# **CAMBRIAN SCHOOL DISTRICT**

## **Board Policy**

**Policy 5116.1**  
*September 16, 2021*  
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### **STUDENTS**

#### **Intradistrict Transfers Open Enrollment**

The District's primary goal shall be to maintain the "neighborhood school" concept while providing enrollment options that meet the diverse needs and interests of district students and parents/guardians, while also maximizing the efficient use of district facilities. Students living within the designated boundaries of their local school shall be given first consideration for placement. Steindorf STEAM K-8 Magnet School shall not be considered a neighborhood school.

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of their residence within the district. (Education Code 35160.5)

(cf. 5111.1 - District Residency)

The Board shall annually review this policy. (Education Code 35160.5, 48980)

#### **Application Process**

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, applications for Intradistrict open enrollment shall be submitted between the 4<sup>th</sup> Monday in January through March 1st at 5 pm of the school year preceding the school year for which the transfer is requested. The district shall provide timely information to parents/guardians and the community each year regarding open enrollment procedures and program options.

The Superintendent or designee shall calculate each school's capacity in a non-arbitrary manner using student enrollment and available space. (Education Code 35160.5) If by the end of the designated time period, requests for open enrollment received are in excess of capacity for a particular school, students shall be selected through a random, unbiased process.

Enrollment decisions shall not be based on a student's academic or athletic performance. In accordance with law, the Superintendent shall undertake reasonable efforts such that no student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area.

#### **Placement Process**

Based on capacity and grade level space considerations students currently enrolled in a school will be assured continued enrollment.

A priority and lottery system will determine the order in which students will be admitted to a school if there are more applicants than space. (cf. 5116.1 - Intradistrict Transfers Open Enrollment Procedure)

The administration is hereby authorized to take such action as it deems necessary to comply with this policy in accordance with the provisions of the Education Code.

**Transportation**

The district shall not be obligated to provide transportation for students who attend school outside their attendance area.