

Cambrian School District

Administrative Regulation

Instruction

PROCEDURE 6174

Adopted:

EDUCATION FOR ENGLISH LEARNERS

Staff Qualifications and Training

The Superintendent or designee shall ensure that all staff employed to teach English learners possess the appropriate authorization from the Commission on Teacher Credentialing.

The district shall provide effective professional development to teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), administrators, and other school or community-based organization personnel to improve the instruction and assessment of English learners and enhance staff's ability to understand and use curricula, assessment, and instructional strategies for English learners. Such professional development shall be of sufficient intensity and duration to produce a positive and lasting impact on teachers' performance in the classroom. (20 USC 6825)

Staff development shall also address the sociocultural needs of English learners and provide opportunities for teachers to engage in supportive, collaborative learning communities.

Identification and Assessment

The Superintendent or designee shall maintain procedures for the early identification of English learners and an assessment of their proficiency using the state's English Language Proficiency Assessments for California (ELPAC). To oversee test administration, the Superintendent or designee shall annually designate a district ELPAC coordinator and a site coordinator for each test site in accordance with 5 CCR 11518.40-11518.45. Once identified as an English learner, a student shall be annually assessed for language proficiency until the student is reclassified based on criteria specified in administrative regulation.

In addition, English learners' academic achievement in English language arts, mathematics, science, and any additional subject required by law shall be assessed using the California Assessment of Student Performance and Progress. As necessary, the test shall be administered with testing variations in accordance with 5 CCR854.1-854.3. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law. (Education Code 60603, 60640; 5 CCR854.1-854.3)

Formative assessments may be utilized to analyze student performance and to appropriately adapt teaching methodologies and instruction.

Language Acquisition Programs

The district shall offer research-based language acquisition programs that are designed to ensure English acquisition as rapidly and as effectively as possible and that provide instruction to students on the state-adopted academic content standards, including the English language development standards. (Education Code 306; 5 CCR11300)

At a minimum, the district shall offer a structured English immersion program which includes designated and integrated English language development. In the structured English immersion program, nearly all of the classroom instruction shall be provided in English, but with the curriculum and presentation designed for students who are learning English. For the purpose of determining the amount of instruction to be conducted in English in the structured English immersion program, "nearly all" means that all classroom instruction shall be conducted in English except for clarification, explanation, and support as needed. (Education Code 305-306)

In addition, language acquisition programs offered by the district may include, but are not limited to, the following: (Education Code 305-306)

1. A dual-language immersion program that provides integrated language learning and academic instruction for native speakers of English and native speakers of another language, with the goals of high academic achievement, first and second language proficiency, and cross-cultural understanding.
2. A transitional or developmental program for English learners that provides literacy and academic instruction in English and a student's native language and that enables an English learner to achieve English proficiency and academic mastery of subject matter content and higher order thinking skills, including critical thinking, in order to meet state academic content standards.

The district's language acquisition programs for grades K-3 shall comply with class size requirements specified in Education Code 42238.02. (Education Code 310)

In establishing the district's language acquisition programs, the Superintendent or designee shall consult with parents/guardians and the community during the LCAP development process. The Superintendent or designee shall also consult with administrators, teachers, and other personnel with appropriate authorizations and experience in establishing a language acquisition program. (Education Code 305)

At the beginning of each school year or upon a student's enrollment, parents/guardians shall be provided information on the types of language acquisition programs available to students enrolled in the district, including, but not limited to, a description of each program, the process to be followed in making a program selection, identification of any language to be taught in addition to English when the program includes instruction in another language, and the process to request establishment of a language acquisition program. (Education Code 310; 5 CCR 11310)

Whenever a student is identified as an English learner based on the results of the ELPAC, the student's parents/guardians may choose a language acquisition program that best suits their child. To the extent possible, any language acquisition program requested by the parents/guardians of 30 or more students at the school or by the parents/guardians of 20 or more students at any grade level shall be offered by the school. (Education Code 310; 5 CCR 11311)

Reclassification

When an English learner is determined based on state and district reclassification criteria to have acquired a reasonable level of English proficiency pursuant to Education Code 313 and 52164.6 or upon request by the student's parent/guardian, the student shall be transferred from a language acquisition program into an English language mainstream classroom.

CSD defines students as having "reasonable fluency" if they have an ELPAC Score of Early Advanced to Advanced and demonstrate grade-level proficiency in reading and writing as measured by District assessments.

Program Evaluation

To evaluate the educational program effectiveness for English learners, the Superintendent or designee shall report to the Board, at least annually, regarding:

1. Progress of English learners towards proficiency in English
2. The number and percentage of English learners reclassified as fluent English proficient
3. The number and percentage of English learners who are or are at risk of being classified as long-term English learners in accordance with Education Code 313.1
4. The achievement of English learners on standards-based tests in core curricular areas
5. For any language acquisition program that includes instruction in a language other than English, student achievement in the non-English language in accordance with 5 CCR 11309
6. Progress toward any other goals for English learners identified in the district's LCAP
7. A comparison of current data with data from at least the previous year in regard to items #1-6 above
8. A comparison of data between the different language acquisition programs offered by the district
9. The Superintendent or designee shall also provide the Board with regular reports from any district or school wide English learner advisory committees.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Legal Reference:

EDUCATION CODE

300-340	<i>English language education, especially:</i>
305-310	<i>Language acquisition programs</i>
313-313.5	<i>Assessment of English proficiency</i>
430-446	<i>English Learner and Immigrant Pupil Federal Conformity Act</i>

33050	<i>State Board of Education waiver authority</i>
42238.02-42238.03	<i>Local control funding formula</i>
44253.1-44253.11	<i>Qualifications for teaching English learners</i>
48980	<i>Parental notifications</i>
48985	<i>Notices to parents in language other than English</i>
52052	<i>Numerically significant student subgroups</i>
52060-52077	<i>Local control and accountability plan</i>
52160-52178	<i>Bilingual Bicultural Act</i>
56305	<i>CDE manual on English learners with disabilities</i>
60603	<i>Definition, recently arrived English learner</i>
60640	<i>California Assessment of Student Performance and Progress</i>
60811-60812	<i>Assessment of English language development</i>
60810-60812	<i>Assessment of language development</i>
62002.5	<i>Continuation of advisory committee after program sunsets</i>
<u>CODE OF REGULATIONS, TITLE 5</u>	
854.1-854.3	<i>CAASPP and universal tools, designated supports, and accommodations</i>
854.9	<i>CASSPP and unlisted resources for students with disabilities</i>
11300-11316	<i>English learner education</i>
11517.6-11519.5	<i>English Language Proficiency Assessments for California</i>
<u>UNITED STATES CODE, TITLE 20</u>	
1412	<i>Individuals with Disabilities Education Act: state eligibility</i>

Cross References

<i>Code</i>	<i>Description</i>
4112.22/4212.22	<i>Staff Teaching English Language Learners</i>
4131 -	<i>Staff Development</i>
4231	<i>Staff Development</i>
4331	<i>Staff Development</i>
6162.51	<i>State Academic Achievement Tests</i>
6142.2	<i>World Language Instruction</i>
6151	<i>Class Size</i>
6190	<i>Evaluation of the Instructional Program</i>