



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES  
MINUTES OF REGULAR BOARD MEETING**

August 18, 2022

**1. CALL TO ORDER CLOSED SESSION AGENDA**

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:30 p.m.

**2. CLOSED SESSION**

The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)

**3. CALL TO ORDER REGULAR BOARD MEETING - 7:00 P.M.**

3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:14 p.m.

**MEMBERS PRESENT:**

Mrs. Carol Presunka, President  
Mrs. Janet Gillis, Vice President  
Mr. Don Rocha, Clerk  
Mr. Jarod Middleton, Member  
Mr. Randy Scofield, Member

**STAFF MEMBERS PRESENT:**

Ms. Kristi Schwiebert, Superintendent  
Mrs. Natalie Gioco, Asst. Supt., Personnel Services  
Ms. Carlana Grandey, Admin. Asst. to Superintendent  
Mr. Linh Nguyen, Asst. Supt., Educational Services  
Mr. John Pappalardo, Chief Financial Officer  
Mr. Mujtaba Rauf, Director of Information Technology

3.2 Report out of Closed Session

There was nothing to report out from Closed Session.

**4. PLEDGE OF ALLEGIANCE**

The president of the Board led the Pledge of Allegiance.

**5. ADOPTION OF AGENDA**

**ACTION:** On a motion by Mr. Middleton, seconded by Mrs. Gillis, the Board adopted the August 18, 2022, agenda. Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Scofield-Yes

**6. CONSENT AGENDA**

**ACTION:** On a motion by Mrs. Gillis, seconded by Mr. Rocha, the Board adopted of Consent Agenda Items as follows:

6.2 Approved the Personnel Report  
Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Scofield-Yes

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## 7. ANNOUNCEMENTS

- 7.1 Mrs. Presunka announced that students will be arriving next Wednesday, August 24th, for the first day of school. Be sure and visit your school's website to ensure you don't miss any important information.
- 7.2 Ms. Schwiebert shared that the day was filled with welcoming new staff to the Cambrian School District. The daylong meeting was a wonderful opportunity for new staff members to gather information and meet the different departments including the Collective Bargaining Units.

Ms. Schwiebert was excited to share that the District will be hosting a Welcome Back Celebration tomorrow for all staff. It is a great way to come together to celebrate years of service and kick off the 2022-23 school year.

## 8. PUBLIC COMMENTS

Dawn Suiter, former Cambrian Parent, expressed her opposition to the COVID vaccine. She encouraged everyone to do their research on the side effects of receiving COVID vaccines.

Justin Carrow, Cambrian Parent expressed his disagreement with volunteers having to provide proof of COVID vaccinations or negative COVID tests prior to helping at the school sites when, people are allowed to attend a Board meeting without proof of vaccination or a negative COVID test.

Charlotte Kintzel, Community Member, read an article regarding the state of New Jersey lifting the requirement that unvaccinated workers in school districts undergo routine COVID-19 testing and encouraged the District to follow suit.

## 9. INFORMATION AND STUDY ITEM

- 9.1 Measure R: Change Orders 2F-G, 3A, 3C, and 3E - Phase 1 Modernization Projects: Cheryl Demeyer from RGMK, reviewed the change orders in connection with the Phase 1 Modernization Project to replace the aging HVAC systems at Bagby, Fammatre, Farnham, Sartorette, and Price Middle School. Change order 3E: Beals Martin and Associates, Inc. was removed from the agenda item.

**ACTION:** On a motion by Mr. Scofield, seconded by Mrs. Gillis, the Board ratified the four (4) necessary change orders 2F-G, 3A, and 3C, in connection with the Phase 1 Modernization Project. Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Scofield-Yes

- 9.2 Resolution 22-23-01: Increasing School Facilities Developer Fees - PUBLIC HEARING: Chief Financial Officer, Dr. Pappalardo, presented Resolution 22-23-01 for the public to have an opportunity to comment on the developer fee study and the District's proposal to levy the approved Level 1 fee.

- 9.3 Resolution 22-23-01: Increasing School Facilities Developer Fees: Chief Financial Officer, Dr. Pappalardo, presented Resolution 22-23-01: Increasing School Facilities Developer Fees. The Resolution will allow Cambrian to increase charges on new residential and new commercial development project per the 2022 Developer Fee Justification Study showing justification to increase developer fees.

**ACTION:** On a motion by Mr. Scofield, seconded by Mr. Rocha, the Board approved Resolution 22-23-01: Increasing School Facilities Developer Fees to allow Cambrian School District to increase charges on new residential and new commercial development projects. Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Scofield-Yes

- 9.4 Consolidated Application Part I 2022-23: Mr. Linh Nguyen, Assistant Superintendent of Educational Services, presented the Consolidated Application (ConApp). The ConApp is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to school districts. Mr. Nguyen reviewed the programs and their projected allocations.

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**ACTION:** On a motion by Mr. Scofield, seconded by Mr. Middleton, the Board approved the Consolidated Application, Part I for 2022-23 as submitted. Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Scofield-Yes

- 9.5 Board Policy and Procedure 6158: Independent Study: Ms. Kristi Schwiebert presented the revised Independent Study Policy and Procedure 6158 in order to keep the District legally compliant.

**ACTION:** On a motion by Mr. Scofield, seconded by Mrs. Gillis, the Board approved the revised Board Policy and Procedure 6158: Independent Study. Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Scofield-Yes

- 9.6 Board Policy and Procedure 6173: Education for Homeless Children (First Reading): Ms. Kristi Schwiebert presented Education for Homeless Children policy and procedure for first reading. The Board had an opportunity to discuss the Board policy and procedure revisions.

- 9.7 Board Policy: Intradistrict Transfers Policy and Procedure 5116.1 (Annual Review) First Reading: Ms. Kristi Schwiebert presented the Intradistrict Transfers Policy and Procedure for its annual review. The Board had an opportunity to discuss the Board policy and procedure revisions.

- 9.8 Contract Agreement: Personnel Services Consultant: Ms. Kristi Schwiebert presented the contract with Lynn Chappell to mentor and coach our Assistant Superintendent of Personnel Services Department on a temporary basis.

**ACTION:** On a motion by Mr. Scofield, seconded by Mr. Middleton, the Board approved the contract agreement with Lynn Chappell. Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Scofield-Yes

- 9.9 Governing Board Office Hours: Mrs. Presunka reviewed the purpose of the Board office hours and presented a snap shot of the tentative Board office hours.

- 9.10 Superintendent Employment Contract: Amendment: Ms. Carol Presunka summarized the proposed amendment to Superintendent Employment Contract after successfully completing Ms. Schwiebert's annual evaluation.

The terms of the attached Addendum include:

- A one-year extension of the contract term through June 30, 2025
- An adjustment in compensation of 7.5% retroactive to January 1, 2022

**ACTION:** On a motion by Mr. Middleton, seconded by Mrs. Gillis, the Board approved the Addendum to the Superintendent's Employment Contract with the modification of end date of June 30, 2025. Motion **CARRIED** 4-1

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-No; Scofield-Yes

**10. COMMUNICATIONS**

Mrs. Gillis shared that it is very rare for a Board Meeting to end this early in the evening.

**11. CLOSED SESSION**

No resumption of Closed Session.

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**12. ADJOURNMENT**

**ACTION:** There being no further business, the August 18, 2022, regular meeting of the Governing Board of Trustees was adjourned at 8:04 p.m. on a motion by Mr. Scofield, seconded by Mr. Middleton. Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Scofield-Yes

Respectfully submitted,

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Kristi Schwiebert  
Secretary to the Governing Board

Approved and ordered entered into the proceedings  
of the Cambrian School District on September 15, 2022.

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Governing Board of Trustees