



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

December 15, 2022

1. CALL TO ORDER CLOSED SESSION AGENDA

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:00 p.m.

2. CLOSED SESSION

The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)
- 2.4 Conference with Real Property Negotiator (§ 54956.8)
- 2.5 Collective Bargaining Session (Govt Code 3549.1 (d)): Cambrian District Teachers Association

3. CALL TO ORDER REGULAR BOARD MEETING - 7:00 P.M.

3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:01 p.m.

MEMBERS PRESENT:

Mrs. Carol Presunka, President
Mrs. Janet Gillis, Vice President
Mr. Don Rocha, Clerk
Mr. Nick Villalobos, Member
Mr. Jarod Middleton, Member

STAFF MEMBERS PRESENT:

Ms. Kristi Schwiebert, Superintendent
Mrs. Natalie Gioco, Asst. Supt., Personnel Services
Ms. Carlena Grandey, Admin. Asst. to Superintendent
Mr. Linh Nguyen, Asst. Supt., Educational Services
Mr. John Pappalardo, Chief Financial Officer
Mr. Mujtaba Rauf, Director of Information Technology

3.2 Report out of Closed Session

There was nothing to report out from Closed Session.

4. OATH OF OFFICE

Superintendent, Kristi Schwiebert, administered the Oath of Office to new trustee, Mr. Nick Villalobos and incumbent Trustees, Mrs. Carol Presunka and Mr. Jarod Middleton. Their term is through 2026.

5. PLEDGE OF ALLEGIANCE

The president of the Board led the Pledge of Allegiance.

6. ADOPTION OF AGENDA

ACTION: On a motion by Trustee Middleton, seconded by Trustee Gillis, the Board adopted the December 15, 2022, agenda. Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes

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7. CONSENT AGENDA

ACTION: On a motion by Trustee Middleton, seconded by Trustee Rocha, the Board adopted of Consent Agenda Items as follows:

- 7.2 Approved the Personnel Report
- 7.3 Approved the Board Policy and Procedure 1330: Community Use of School Facilities
- 7.4 Accepted the Board Warrant for October and November 2022
- 7.5 Approved the Non-Represented Certificated Employees Pay and Stipend Rates
Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes

8. ANNOUNCEMENTS

- 8.1 Board President Presunka announced that open enrollment for the 2023-24 school year will begin on January 23, 2023 and reminded the community that all school sites will be closed beginning Monday, December 19, 2022, through Monday, January 2, 2023. Classes will resume for students on Tuesday, January 3, 2023.
- 8.2 Superintendent Schwiebert wished everyone a safe and happy holiday.

9. PUBLIC COMMENTS

There were no comments from the public.

10. INFORMATION AND STUDY ITEM

- 10.1 Demographics and Enrollment Projection Study: Mr. Ken Reynolds, President of SchoolWorks presented a summary of the Demographics and Enrollment Projection Study. The study outlined enrollment projections from 2014 to 2025 based on existing enrollment, birth rates, Census, and residential development. The study predicts that Cambrian will increase enrollment by approximately 100 students over the next six years.
- 10.2 2022-23 Local Control Accountability Plan Presentations for Fammatre, Farnham, and Price: Mrs. Samantha Haley, Fammatre Principal; Mrs. Amy O'Hehir, Farnham Principal; and Ms. Margaret Lavin, Price Principal, provided an update of their school sites' Local Control Accountability Plans around Goal 1 and 3. Goal 1 and 3 focus on high academic achievement for all students and supports a safe school climate, culture, & learning environment so all students can reach their full academic potential.
- 10.3 Measure R: Change Orders 3D, 4H, 5B, 5G, 7C, 8E, and 9A - Phase 1 Modernization Projects: Cheryl Demeyer and Roy Atkins, from RGM Kramer Inc., presented the change orders in connection with the Phase 1 Modernization Project to replace the aging HVAC systems at Bagby, Fammatre, Farnham, Sartorette, and Price Middle School.

ACTION: On a motion by Trustee Rocha, seconded by Trustee Middleton, the Board ratified the seven (7) necessary change orders, 3D, 4H, 5B, 5G, 7C, 8E, and 9A, in connection with the Phase 1 Modernization Projects. Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes

- 10.4 Resolution 22-23-14: Declaring The Futility of Public Bidding for General Trade Services for Phase 1 Modernizations at Bagby, Fammatre, and Price Schools: Cheryl Demeyer and Roy Atkins, from RGM Kramer, presented the resolution. The resolution will allow the District to continue with Beals Martin & Associates to complete the current project in process with the 16.62% increase over the original contracted amount due to various unidentified conflicts between planned new furnace closets and existing conditions.

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ACTION: On a motion by Trustee Middleton, seconded by Trustee Gillis, the Board approved Resolution 22-23-14 and allow Cambrian to continue working with Beals Martin & Associates and complete the HVAC General Trade Services for Phase 1 Modernizations at Bagby, Fammatre, and Price Schools. Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes

- 10.5 Resolution 22-23-15: Declaring The Futility of Public Bidding for Plumbing Services for Phase 1 Modernizations at Farnham and Sartorette Schools: Cheryl Demeyer and Roy Atkins, from RGM Kramer, presented the resolution. The resolution will allow the District to continue with Stephen Ciari Plumbing & Heating to complete the current project in process with the 11.12% increase over the original contracted amount due to required accessibility (ADA) upgrades for state certification.

ACTION: On a motion by Trustee Middleton, seconded by Trustee Gillis, the Board approved Resolution 22-23-15 and allow Cambrian to continue working with Stephen Ciari Plumbing & Heating and complete the HVAC Plumbing Trade Services for Phase 1 Modernizations at Farnham and Sartorette Schools. Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes

- 10.6 Budget: First Interim Report 2022-23: Dr. John Pappalardo, Chief Financial Officer, presented the first interim report for Board certification as required by Education Code Sections 35015 and 35035 (g). Dr. Pappalardo shared the general fund assumptions and highlighted the unrestricted and restricted revenues and expenditures. The Board had an opportunity to review the report to ensure the District will be able to meet its financial obligations through June 2025.

ACTION: On a motion by Trustee Rocha, seconded by Trustee Middleton, the Board approved the First Interim Report with actual results as of October 31, 2022, found that the District will be able to meet its financial obligations through June 30, 2023 and two subsequent years, and, authorized the Board President to certify and file a "positive" financial certification statement with the Santa Clara Office of Education. Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes

- 10.7 Senate Bill 1479: California Department of Public Health (CDPH) COVID-19 Testing Framework for K-12 Schools: Mrs. Natalie Gioco, Assistant Superintendent of Personnel Services, stated that pursuant to Senate Bill 1479, every California school district shall create a COVID-19 testing plan, or adopt the State Department of Public Health's framework, that is consistent with guidance from the State Department of Public Health by January 1, 2023. Cambrian wishes to continue to support and follow the California Department of Public Health Testing Framework for K-12 Schools.

ACTION: On a motion by Trustee Gillis, seconded by Trustee Middleton, the Board adopted the California Department of Public Health Framework for K-12 Schools for the 2022-23 school year. Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes

- 10.8 Statement of Votes and Certificate of November 8, 2022, Election Results (Elections Code 15400): Superintendent Schwiebert stated that the Board is required to formally to accept the Statement of Votes, the Certificate of Election Results, and declare the totals to be the final results of the November 8, 2022 election.

ACTION: On a motion by Trustee Presunka, seconded by Trustee Middleton, the Board accepted the Statement of Votes, the Certificate of Election Results, and declare the final results of the November 8, 2022 election. Motion **CARRIED** 5-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes

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- 10.9 Organizational Meeting: Board Calendar for 2023-24: The Board had the opportunity to discuss potential calendar days for the 2023-24 school Board meetings.
- ACTION:** On a motion by Trustee Rocha, seconded by Trustee Gillis, the Board approved the 2023-24 calendar for the Board of Trustees meetings. Motion **CARRIED** 5-0
- Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes
- 10.10 Organizational Meeting: Election of Board President (Cambrian Board Policy 9120 and 9313): The Board had the opportunity to discuss candidates for the President of the Board of Trustees for the 2023 calendar year.
- ACTION:** On a motion by Trustee Middleton, seconded by Trustee Presunka, the Board elected Mrs. Janet Gillis as President of the Board of Trustees for the year 2023. Motion **CARRIED** 5-0
- Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes
- 10.11 Organizational Meeting: Election of Board Vice President (Cambrian Board Policy 9120 and 9313): The Board had the opportunity to discuss candidates for the Vice President of the Board of Trustees for the 2023 calendar year.
- ACTION:** On a motion by Trustee Presunka, seconded by Trustee Gillis, the Board elected Mr. Jarod Middleton, as Vice President of the Board of Trustees for the year 2023. Motion **CARRIED** 5-0
- Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes
- 10.12 Organizational Meeting: Election of Board Clerk (Cambrian Board Policy 9120 and 9313): The Board had the opportunity to discuss candidates for the Clerk of the Board of Trustees for the 2023 calendar year.
- ACTION:** On a motion by Trustee Gillis, seconded by Trustee Rocha, the Board elected Mrs. Carol Presunka as Clerk of the Board of Trustees for the year 2023. Motion **CARRIED** 5-0
- Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes
- 10.13 Organizational Meeting: Naming of a Board Representative to the Santa Clara County Committee on School District Organization 2023: Mrs. Presunka stated that Education Code § 35023 requires that the governing board of each school district to select one of its members to vote in the election for members of the County Committee on School District Organization at its annual initial meeting in late October or early November 2023.
- ACTION:** On a motion by Trustee Presunka, seconded by Trustee Middleton, the Board selected Mrs. Gillis to vote in the election for members of the County Committee on School District Organization in 2023. Motion **CARRIED** 5-0
- Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes
- 10.14 Unexpired Term Fulfillment: Board Member Vacancy: The Board had an opportunity to discuss to either call for a special election or make a provisional appointment to fill the Board Member vacancy as of December 20, 2022.
- ACTION:** On a motion by Trustee Gillis, seconded by Trustee Middleton, the Board choose to move forward with a provisional appointment, created a timeline, and process to fill the vacancy. Motion **CARRIED** 5-0
- Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes

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11. COMMUNICATIONS

Trustee Presunka wished Trustee Rocha the best of luck with his appointment to the Santa Clara County Board of Education.

Trustees Gillis and Presunka had the opportunity to visit the new Agnews K-12 campus in Santa Clara. It was remarkable for them to see the new collaborative classrooms.

Trustee Gillis thanked Trustee Rocha for serving on the Cambrian Governing Board of Trustees.

12. CLOSED SESSION

There was no resumption of closed session.

13. ADJOURNMENT

ACTION: There being no further business, the December 15, 2022, regular meeting of the Governing Board of Trustees was adjourned at 10:39 p.m. on a motion by Trustee Rocha, seconded by Trustee Middleton. Motion **CARRIED 5-0**

Gillis-Yes; Middleton-Yes; Presunka-Yes; Rocha-Yes; Villalobos-Yes

Respectfully submitted,

Kristi Schwiebert
Secretary to the Governing Board

Approved and ordered entered into the proceedings
of the Cambrian School District on June 15, 2023.

Governing Board of Trustees