



**CAMBRIAN SCHOOL DISTRICT GOVERNING BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING**

June 16, 2022

1. CALL TO ORDER CLOSED SESSION AGENDA

The president called the Governing Board of Trustees Closed Session to order in the Cambrian Professional Development Center at 6:00 p.m.

2. CLOSED SESSION

The Board convened in Closed Session to discuss the following:

- 2.1 Potential Litigation (Govt Code 54956.9(a))-one case
- 2.2 Public Employee Discipline/Dismissal/Release (Govt Code 54957)
- 2.3 Personnel, Unrepresented Management, Supervisory and Confidential Employees (Govt Code 54957)
- 2.4 Conference with Real Property Negotiator (§ 54956.8)
- 2.5 Collective Bargaining Session (Govt Code 3549.1 (d)): Cambrian District Teachers Association
- 2.6 Collective Bargaining Session (Govt Code 3549.1 (d)): California School Employees Association Local 641
- 2.7 Public Employee Performance Evaluation, Superintendent: Goal Setting (Govt Code 54957)
- 2.8 Potential Public Employee Appointment - Principal (Govt Code 54957)

3. CALL TO ORDER REGULAR BOARD MEETING - 7:00 P.M.

3.1 The president called the regular meeting of the Governing Board of Trustees to order in the Cambrian Professional Development Center at 7:17 p.m.

MEMBERS PRESENT:

Mrs. Carol Presunka, President
Mrs. Janet Gillis, Vice President
Mr. Jarod Middleton, Member
Mr. Randy Scofield, Member

STAFF MEMBERS PRESENT:

Ms. Kristi Schwiebert, Superintendent
Ms. Carlena Grandey, Admin. Asst. to Superintendent
Mr. Linh Nguyen, Asst. Supt., Educational Services
Mr. John Pappalardo, Chief Financial Officer
Mr. Mujtaba Rauf, Director of Information Technology

3.2 Report out of Closed Session

There was nothing to report out from Closed Session.

4. PLEDGE OF ALLEGIANCE

The president of the Board led the Pledge of Allegiance.

5. ADOPTION OF AGENDA

ACTION: On a motion by Mr. Scofield, seconded by Mr. Gillis, the Board adopted the June 16, 2022, agenda. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

6. CONSENT AGENDA

ACTION: On a motion by Mr. Scofield, seconded by Mr. Middleton, the Board adopted of Consent Agenda Items as follows:

- 6.2 Approved the Minutes of the Regular Board Meeting: November 18, 2021; May 5, 2022; and June 2, 2022
- 6.3 Approved the Personnel Report

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- 6.4 Approved the Resolution 21-22-11: Order of Election, Specifications of the Election Order and Consolidation Request
- 6.5 Approved the Williams Quarterly Report
- 6.6 Approved the Wells Fargo Advisors Statement for April and May 2022
- 6.7 Approved the Board Warrant for May 2022
Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

7. ANNOUNCEMENTS

- 7.1 Mrs. Presunka encouraged families to mark their calendars, as the 2022-23 school year will begin on Wednesday, August 24, 2022. Mrs. Presunka thanked the Cambrian Staff for always going above and beyond what's expected and that they are all very appreciated.
- 7.2 Ms. Schwiebert highlighted last week's 8th grade promotion ceremonies. She thanked Price and Steindorf's office staff and the Buildings and Grounds team for all their hard work and dedication to making these events successful.

Ms. Schwiebert shared that this year's summer school is working with over 300 students on campus and hundreds of students virtually. Ms. Schwiebert thanked Mr. Linh Nguyen and Ms. Maggie Spehar for their hard work in putting the summer school together to support Cambrian students.

8. RECOGNITIONS

Ms. Schwiebert and the Governing Board of Trustees recognized A T.L.C. Preschool & Extended Care, Mrs. Jayne Tyson, for her love and dedication to children and families for the past 44 years.

9. PUBLIC COMMENTS

Sam Shiraishi & Todd Nelson, Cambrian Parents, expressed their thanks for putting teachers first. They appreciated the Board hearing the teachers' and families concerns and making a way to support teachers.

10. INFORMATION AND STUDY ITEM

- 10.1 Approval of Administrative Position: Price Principal: Ms. Schwiebert had the honor to recommend Ms. Margaret Lavin for the role as Price Middle School Principal. Ms. Lavin has over 26 years of experience in education and the last four years being the Assistant Vice Principal at Price. Ms. Lavin's educational knowledge will continue to benefit to our students, staff and district.

ACTION: On a motion by Mr. Scofield, seconded by Mr. Middleton, the Board approved the hiring of Ms. Margaret Levine as the new Principal at Price Middle School. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

- 10.2 Student Services: Department Update: Ms. Maggie Spehar, Director of Student Services, presented an update on the Special Education Program and Student Services Department. She highlighted the many types of services and supports for students. Ms. Spehar shared how the department continues to refine, improve processes and procedures in order to support and engage the entire Cambrian community.

- 10.3 Property Redevelopment: Exchange and Joint Escrow Agreement with Engstrom Properties, Inc. – Fire House: Ms. Schwiebert presented the Exchange and Joint Escrow Agreement for the property located at 720 Curtner Avenue in San Jose, also known as the Fire House property with Engstrom.

ACTION: On a motion by Mr. Scofield, seconded by Mrs. Gillis the Board approved the Exchange and Joint Escrow Agreement with Engstrom. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

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- 10.4 Measure R: Resolution 21-22-10: Procedures and Criteria for Selecting Modular Building Contractors for Design-Build Procurement: Ms. Schwiebert presented Resolution 21-22-10. The resolution will allow Cambrian to issue a Request for Qualifications to prequalify Modular contractors and begin the Request for Proposals process which includes both the design and construction for the modular classrooms. The target date for issuing the Request for Qualifications is June 20, 2022, by using the Best Value procedures, guidelines, and prequalification questionnaire.

ACTION: On a motion by Mr. Scofield, seconded by Mr. Middleto, the Board approved and authorized Resolution 21-22-10: Procedures and Criteria for Selecting Modular Building Contractors for Design-Build Procurement. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

- 10.5 Extended Learning Opportunities and Extended Day Program Update: The Assistant Superintendent of Educational Services and Coordinator of the Cambrian Extended Care Program provided an update on the Expanded Learning Opportunities Program. The program will expand the school day learning to before school, after school, and summer. Mr. Nguyen reviewed the implementation plan, allocations, and expected budget while, Ms. Bingham highlighted the Extended Day Program.

ACTION: On a motion by Mr. Scofield, seconded by Mr. Middleton, the Board approved the Expanded Learning Opportunities Program Plan. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

- 10.6 2021-22 California Dashboard Local Indicators Update: Mr. Linh Nguyen, Assistant Superintendent of Educational Services, provided an update on the California School Dashboard. He gave a quick overview of the Dashboard's purpose, State Priorities, and shared how Cambrian is continuing to meet the State's priority areas.

ACTION: On a motion by Mr. Scofield, seconded by Mrs. Gillis, the Board approved the California Dashboard Local Indicators. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

- 10.7 2021-22 Local Control and Accountability Plan Approval: On June 3, 2021, the Assistant Superintendent of Educational Services, Mr. Linh Nguyen, provided a summary and outline of the District's Local Control Accountability Plan which included the actions and services for improving student outcomes according to the eight priorities set by the State.

ACTION: On a motion by Mr. Scofield, seconded by Mrs. Gillis, the Board approved the 2021-24 Local Control and Accountability Plan. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

- 10.8 Budget: Resolution 21-22-09: Designating Certain General Funds as Committed Fund Balance: Dr. Pappalardo, Chief Financial Officer, presented Resolution 21-22-09. The resolution allows Cambrian School District to commit portions of its general fund ending balance in the 2022-23 fiscal year for the Tentative Agreement reached for salary offers for both the 2021-22 and the 2022-23 fiscal years.

ACTION: On a motion by Mr. Scofield, seconded by Mrs. Gillis, the Board approved Resolution 21-22-09: Designating Certain General Funds as Committed Fund Balance. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

- 10.9 Budget: 2022-23 Budget Adoption: Ms. Kristi Schwiebert presented the 2022-23 proposed budget for adoption.

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ACTION: On a motion by Mr. Scofield, seconded by Mrs. Gillis, the Board adopted the Cambrian School District budget for the 2022-23. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

10.10 AB1200 Public Disclosure of Collective Bargaining Unit Agreement with Cambrian District Teachers' Association - PUBLIC HEARING: Assembly Bill (AB) 1200 requires local education agencies to disclose publicly the provisions of collective bargaining agreement. Mrs. Presunka opened the public hearing at 9:10 p.m. There were no comments from the public and the hearing was closed at 9:11 p.m.

10.11 Agreement between the Cambrian District Teachers' Association and the Cambrian School District: Ms. Kristi Schwiebert presented the Tentative Agreement between the Cambrian District Teachers' Association and the Cambrian School District.

ACTION: On a motion by Mr. Scofield, seconded by Mrs. Gillis, the Board approved the AB 1200 Disclosure of Collective Bargaining Agreements and the tentative agreement between Cambrian District Teachers' Association and the Cambrian School District through June 30, 2023. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes Gillis-Yes

10.12 AB1200 Public Disclosure of Collective Bargaining Unit Agreement with California School Employees Association, Local 641 - PUBLIC HEARING: Assembly Bill (AB) 1200 requires local education agencies to disclose publicly the provisions of collective bargaining agreement. Mr. Middleton opened the public hearing at 9:20 p.m. There were no comments from the public and the hearing was closed at 9:21 p.m.

10.13 Agreement between the California School Employees Association, Local 641, and the Cambrian School District: Ms. Kristi Schwiebert presented the Tentative Agreement between the California School Employees Association, Local 641 and the Cambrian School District.

ACTION: On a motion by Mrs. Gillis, seconded by Mrs. Presunka, the Board approved the AB 1200 Disclosure of Collective Bargaining Agreements and the tentative agreement between Cambrian District Teachers' Association and the Cambrian School District through June 30, 2023. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

10.14 Resolution: 21-22-12 Compensation and Adjustment for District Management and Confidential Employees: Ms. Schwiebert present Resolution: 21-22-12. The resolution will align compensation for the District Management and Confidential employees with that negotiated by Cambrian District Teachers' Association and Cambrian School Employees' Association.

ACTION: On a motion by Mrs. Presunka, seconded by Mr. Middleton, the Board approved Resolution 21-22-12: Compensation and Adjustment for District Management and Confidential Employees. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

10.15 Personnel: Non-Represented Certificated and Classified Employees Pay and Stipend Rates: Ms. Schwiebert presented the adjusted 2021-22 and the 2022-23 Classified Non-Represented salary schedules and the 2022-23 Certificated and Classified Hourly, Daily, and Substitute pay and stipend rates have been adjusted to align with the negotiated contracts by Cambrian District Teachers' Association and Cambrian School Employees' Association.

ACTION: On a motion by Mr. Scofield, seconded by Mrs. Gillis, the Board approved the adjusted Classified Non-Represented salary schedules and the Certificated and Classified Hourly, Daily, and Substitute pay and stipend rates. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

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- 10.16 Employment Agreement: Chief Financial Officer First Contract Amendment: Ms. Schwiebert presented the employment agreement which aligns with the negotiated contracts by Cambrian District Teachers' Association and Cambrian School Employees' Association.

ACTION: On a motion by Mrs. Gillis, seconded by Mr. Middleton, the Board approved the amendment to the Chief Financial Officer's Employment Contract to align with the salary increase for 2021-22 and 2022-23. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

- 10.17 Measure R: Change Orders 1A-E and 1H - Phase 1 Modernization Projects: Ms. Schwiebert presented the six (6) change orders in regards to the Phase 1 Modernization Project to replace the aging HVAC systems at Bagby, Fammatre, Farnham, Sartorette, and Price Middle School. The change orders totaled \$35,925.99 which represents a .335% change of the total contracts listed of \$10,715,473.

ACTION: On a motion by Mr. Scofield, seconded by Mr. Middleton, the Board ratified the six (6) change orders 1A-E and 1H, in connection with the Phase 1 Modernization Projects. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

- 10.18 New Job Description: Campus Safety Assistant (Classified Position): Ms. Schwiebert presented job the new job description for a Campus Safety Assistant. This position will provide additional support for a safe working and learning environment for staff and students at Price Middle School.

ACTION: On a motion by Mr. Scofield, seconded by Mr. Middleton, the Board approved the new Campus Safety Assistant Description. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

- 10.19 New Job Description: Enrollment Specialist and Community Liaison (Classified Position): Ms. Schwiebert presented job description for the Enrollment Specialist and Community Liaison position. This position will support Cambrian families by fostering community partnership, coordinate community services, and resources among students and families as soon as they enter the District.

ACTION: On a motion by Mr. Scofield, seconded by Mr. Middleton, the Board approved approve the new Enrollment Specialist and Community Liaison. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

- 10.20 New Job Description: Intervention Support Specialist (Classified Position): Ms. Schwiebert presented job description for the Intervention Support Specialist. This new job description and job title will allow Cambrian to continue to provide specialized instruction to support K-5 students who need assistance in the areas of English Language Arts, Math, and English Language Development.

ACTION: On a motion by Mr. Middleton, seconded by Mrs. Gillis, the Board approved approve the new Enrollment Specialist and Community Liaison. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

11. COMMUNICATIONS

Mr. Scofield shared that he was able to reach out to our City Council Member, Mrs. Pam Foley, regarding the crossing guard challenges at some of our school sites.

Mrs. Presunka has the opportunity to attend the New Board Candidate Workshop at the Santa Clara County Office of Education. She shared that there were three others interested in learning more about becoming a board member.

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12. CLOSED SESSION

Closed Session was resumed.

13. ADJOURNMENT

ACTION: There being no further business, the June 16, 2022, regular meeting of the Governing Board of Trustees Was adjourned at 10:26 p.m. on a motion by Mr. Scofield, seconded by Mr. Middleton. Motion **CARRIED** 4-0

Gillis-Yes; Middleton-Yes; Presunka-Yes; Scofield-Yes

Respectfully submitted,

Kristi Schwiebert
Secretary to the Governing Board

Approved and ordered entered into the proceedings
of the Cambrian School District on October 6, 2022.

Governing Board of Trustees